

## SCHOOL COMMITTEE MEETINGS

### Regular Meetings

The regular business meetings of the three School Committees shall be held as follows: Lincolnville on the first Monday of each month, Hope on the second Monday of each month and Appleton on the third Monday of each month. When any of these regular meetings falls on a National holiday the School Committee involved shall, at the previous monthly meeting, reschedule the meeting to an alternate date.

### Special Meetings

A special meeting may be called by the Chair or Vice-Chair of the Board at their discretion, and at the request of the Superintendent, or at the request of any two members of the School Committee. No business shall be transacted except that for which the special meeting is called.

### Emergency Meetings

An emergency meeting is any meeting called with fewer than four days notice. Such a meeting may be called when at least two of the Chair, Vice-Chair and Superintendent agree it must be called and on a date set after making a good faith effort to contact each member of the Committee to ascertain availability. No business shall be transacted except that for which the meeting is called.

### Executive Sessions

Executive sessions of the Committee shall be called in accordance with state law and at such time and place as required for discussion of matters permitted by statute. No final action may be taken on topics while in executive session; all actions of the Committee are required by law in a public meeting.

Legal Reference: 1 MRSA § 403 et. seq.  
20-a MRSA § 1001

Cross Reference: BBD – School Board Declared Vacancy Caused by  
Absenteeism  
BEC – Executive Sessions

Cross Reference Cont.:  
BEDA – Notification of Board Members  
BEDG – Minutes

	AVS	HES	LCS
First Reading:	<u>1/22/2013</u>	<u>1/14/2013</u>	<u>1/7/2013</u>
Second Reading:	<u>3/18/2013</u>	<u>2/11/2013</u>	<u>2/4/2013</u>