

**Minutes**

The Superintendent, in his/her function as School Committee Secretary, shall keep accurate records of all meetings of the School Committee. Minutes of all meetings shall be mailed to all School Committee members and made available to the public.

The minutes of each meeting shall reflect the names of the members present and voting.

Legal Reference: 20-A MRSA § 1055

Cross Reference: BBCA - School Committee Declared Vacancy Caused by Absenteeism

	AVS	HES	LCS
First Reading:	<u>5/31/2012</u>	<u>5/14/2012</u>	<u>5/7/2012</u>
Second Reading and Adoption:	<u>6/18/2012</u>	<u>6/11/2012</u>	<u>6/4/2012</u>