

Bidding

Subject: Bidding

Purpose: To establish bidding procedures and to encourage local purchasing as is appropriate.

Policy: Any major maintenance, contract, building/grounds work or facility work exceeding \$8,000 will be sent out to bid. Other items may be sent out to bid at the discretion of the School Committee.

Procedures:

1. A list of specifications will be developed by the Superintendent and provided to all bidders.
2. Normally recurring requests to bid (such as oil, snowplowing, etc.) will be developed by the Central Office and placed in at least one local paper a minimum of ten (10) days before bid closing.
3. Special project requests to bid (such as building renovation, vehicle purchase, etc.) will be developed by the Central Office and placed in the appropriate media.
4. The School Committee reserves the right to reject any or all bids.
5. Emergency Contracts may be made, as needed, with School Committee approval.

	AVS	HES	LCS
First Reading:	11/21/2016	11/14/2016	11/07/2016
Second Reading:	12/19/16	12/12/2016	12/05/2016

