

January 6, 2020

To: LCS School Committee

From: Paul Russo

Re: Principal's Report

1. Facilities/Maintenance:

- a. The last two blocks have been put in place on the west wall of the school officially closing out the project.

As a result of a water system sanitary inspection in November we had a few issues requiring attention that are listed below. We were also told by the state inspector that our water treatment media would need to be replaced. I contacted Haskell's Water Treatment and they replaced it at a cost of \$2,250.00. I was a bit concerned that we were being required to do this as the system is about 4 years old. The folks at Haskell's also questioned the need to replace it. We did so as required. Other action items:

- i. Garden Hose connected to the water system without a vacuum breaker (or check valve)
HOSE REMOVED
 - ii. Backwash piping on water treatment units does not have an air gap. FIXED
 - iii. Fire Suppression System cross-connection prevention valve not identified. IT WAS INFACIT CLEARLY IDENTIFIED
 - iv. Water treatment equipment not labeled for content and purpose. Due Date: 12/26/19. HASKELLS WILL LABEL THEM AS REQUIRED.
 - v. Field Inspector for the Drinking Water Program (Michelle Coad) is requiring us to provide Specifications, a design schematic, and verification that the equipment and components on the Variable Frequency Drive (VFD) Unit are NSF approved. She is concerned the VFD was installed without the pre-approval of the Maine Drinking Water Program, so with this information we can hopefully get "after-the-fact" approval. THE INFORMATION WAS FORWARDED, BUT WE MADE IT CLEAR WE SIMPLY REPLACED THE VFD UNITS AFTER THEY FAILED. THERE WAS NO CHANGE TO THE SYSTEM OR DESIGN.
- b. Bonin Masonry informed me that they completed a survey of the brick façade around the building. They did not report any major issues, but will provide a report and estimate for minor repairs.
- c. We took delivery of 12 new chairs for the middle school.
- d. I am coordinating with Mitch Daigle to make certain the remaining building updates budgeted for are scheduled.

2. Drama:

- a. The cast of this year's play, Honk Jr. has been selected and they are busy putting the performance together under the direction of Mrs. Iltis. The performances are set for late March.

3. Budget Preparation for 2020/2021:

- a. The first draft is under construction.
- b. Teacher requests are due to me this week.
- c. The SPED budget is being built with input from Deb Baily.
- d. Gail is in the process of updating staff information.
- e. We are on track to be prepared for all scheduled meetings.